



ZIMBABWE
FACTORIES AND WORKS ACT [CHAPTER 14:08]
(Section 10)

APPLICATION FOR REGISTRATION OF A FACTORY

THE INSPECTOR OF FACTORIES,

NAME OF FACTORY FACTORY CERTIFICATE NO

I hereby apply for the registration of the premises situated on Stand Number

Street or road

Town or township

as a factory within the meaning of the Factories and Works Act [Chapter 14:08], and supply the following information:

NOTE: Fill points with changes only and sign in all cases if you have a Factory Certificate Number for the premises.

1. When was the building erected? (approximate date)

2. Has the building always been used as a factory? If not, when was it converted to factory use?

2.1 Does the building comply with the requirements of these regulations and the Factories and Works Act Chapter 14:08?

2.2 If not, what alterations do you intend to make

Note. Application may not be approved unless the building meets the specifications.

3. State whether “individual”, “company”, “co-operative society”, etc.

3.1 Nature of goods or articles manufactured or dealt with

3.2 What are the occupational hazards associated with this operation?.....

3.3 How do you intend to mitigate such hazards?

3.4 Is there a budget for safety and health (Yes / No)

3.5 If not, how do you intend to manage it?

4. Full name of occupier (i.e., the person having the management or control of business)

P.O Box /Bag..... Telephone E-mail

5. Power used (steam, electricity, oil, gas, solar, etc.)

Number of boilers installed Capacity kg/hr

Number of engines installed Total horse power kW

Number of motors installed Total horse power kW

5.1 Full name of Responsible Person to be placed in charge of machinery Tel.

Qualifications..... Experience

6. Maximum number of persons (including working employers) to be employed:-

Number of Employees				Toilet Facilities							
				Management				Staff			
	Mgmt	Staff	Total	U	WB	SH	WC	U	WB	SH	WC
Male											
Female				xxx				xxx			

7.

Other Facilities	Lockers/Change/Meal/Rest Room							
	Management				Staff			
Gender	CR	L	MR	RR	CR	MR	L	RR
Male				xxxxx				Xxxxx
Female								

8.

Means of disposal of trade waste and effluent

.....

9.

Means of escape provided in case of fire

.....

10.

Do you have at least 4m² per individual free space in each room (Yes / No)

11.

If No, give details

I declare that the above information is, to the best of my knowledge, correct and undertake to maintain the safety, health and environmental standards at the premises in accordance with the relevant regulations.

Date *Signature of person occupying or intending to occupy premises*

Note. Unless the plans prescribed in Section 3 of these regulations have already been approved by an inspector, such plans or drawings must accompany this form.

For the use of the inspector of Factories

Verified that the siting and use of these premises as a factory for the purpose named are not in conflict with the Town and Country Planning Act [*Chapter 29:12*].

Received Premises Inspected

Certificate posted/delivered **Fee paid:\$**.....

.....
Inspector